



YOKEFELLOW MINISTRY

TOGETHER IS BEST

Thrift Store
1386 Shelton Avenue
Statesville, NC 28677
(704) 872-1459

Helping Center
1380 Shelton Avenue
Statesville, NC 28677
(704) 872-7677

Rules and Expectations:

Non-Compliance of any sort will result in the following actions:

Conference/Warning

Excusal from volunteering or community service opportunities.

Volunteering means any person not paid by Yokefellow Ministry.

- There should be no cell phone use during service hours.
- No one is allowed behind the cash register counter at any time. Handbags or other personal items may be placed in the cabinet provided at volunteers' risk. It is not a secured cabinet, we encourage valuables or purses left in vehicle or at home.
- Proper attire must be worn at all times.
 - Inappropriate Items
 - Flip flops/Sandals
 - Ripped or cut up clothing
 - Short shorts and Spaghetti strap tank tops.
 - Sagging or dropping pants
 - Volunteers arriving in inappropriate attire will be asked to fix the issue or not be allowed to volunteer until the matter is resolved.
- No Loitering inside or outside of the building. Acquaintances, Family or Friends are NOT allowed to loiter in the store during work hours.
- Each worker is responsible for completing all work assignments during their work hours. If there are any physical limitations or health concerns please address those during your orientation.
- If your hours are being documented for court, or other agency all breaks must be completed off the clock. Including meal or smoke breaks in designated areas.
- Court Ordered Hours: **If you step outside of the building for any non-agency related task you must clock out. No exceptions.**
- The use of profanity or any other obscene or abusive behavior will not be tolerated.

To ensure we are all here for the right reasons and are serving the community first, the thrift store has a strict 24 hour rule in regards to purchasing items from the thrift store. This means that every item must be priced and on the sales floor for a minimum of 24 hours before any staff, volunteer, community service, or management has an opportunity to purchase items. Do not shop during working hours or ask staff to hold items for later purchase, or ask staff for special deals. Just keep it honest. If there are any questions please ask during orientation.

Initial _____

Person to notify in case of an emergency:

Name: _____ Relation: _____

Phone Numbers: _____

*It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.
Thank you for your completion of this application and interest in volunteering with Yokefellow Ministry.*